

STATE OF MONTANA TERM CONTRACT

Department of Administration
State Procurement Bureau
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T.C. #: MA 2017
DHL EXPRESS (USA), INC.
WESTERN STATES CONTRACTING ALLIANCE
Title: SMALL PACKAGE DELIVERY SERVICES
This is an exclusive contract.

CONTRACT TERM	FROM	March 1, 2007	CONTRACT STATUS	NEW ()
	TO	August 27, 2008		RENEW (X)
VENDOR ADDRESS	DHL Express (USA), Inc 1201 South Fern Street Arlington, VA 22202		ORDER ADDRESS	See DHL Website: http://www.dhl-usa.com/wsca
ATTN:	Aaron Weaver		ATTN:	SAME
PHONE:	(703) 944-2345		PHONE:	SAME
FAX:	(703) 413-2095		FAX:	SAME
E-MAIL:	Aaron.Weaver@dhl.com		E-MAIL:	SAME

PRICES: PER WSCA MASTER CONTRACT or DHL WSCA Website

DELIVERY: PER WSCA MASTER CONTRACT

F.O.B.: N/A

TERMS: Net 30 days

REMARKS: "Small Package" is generally defined as packages up to 150 lbs and up to 119" in length plus girth. DHL also offers hundredweight pricing for shipments weighing more than 150 lbs. See link on term contract website for rates in pounds.

IFB/RFP No.: DR6917(Utah)

Robert Oliver, CONTRACTS OFFICER

DATE:

AUTHORIZED SIGNATURE

This document represents an overview of the Western States Contracting Alliance Small Package Delivery Services contract. This document is not intended to replace or append the contract, rather to provide an overview and summary of the agreement.

1.0 BACKGROUND

The State of Montana is a member of the Western States Contracting Alliance (WSCA), which establishes the means by which participating states may join together in cooperative multi-state contracting in order to achieve cost-effective and efficient acquisition of quality products and services. This contract is a result of a cooperative procurement conducted by the State of Utah on behalf of WSCA.

1.1 PURPOSE

The purpose of this contract is to provide state agencies, and all registered cooperative-purchasing organizations, (herein after referred to as agencies) with a means of obtaining Small Package Delivery Services covering inbound (*inbound services can be used at the ordering agencies discretion*) and outbound intrastate, interstate domestic express, ground and international services, as specified in the WSCA Master Contract and the attached participating addendum.

1.2 EXCLUSIVE CONTRACT

The intent of this contract is to provide state agencies with a means of procuring small package delivery services. This contract is considered to be an "Exclusive" use contract and state agencies must obtain the specified product/service from the contract holder(s), unless the contract allows otherwise. However, the State Procurement Bureau does not guarantee any minimum usage totals and it is the individual agency's responsibility to comply with the terms of the contract. The University System, at its discretion, has optional use of this exclusive contract.

1.2.1 Exceptions. State agencies will need to submit an exception request to the State Procurement Bureau stating their reasons for not using this term contract. This request shall state the specific reason(s) the agency cannot utilized the services of the named contractor.

2.0 LIAISON

The primary Contractor contact for this participating addendum is as follows:

DHL Express (USA), Inc.
1201 South Fern Street
Arlington, VA 22202
Attn: Aaron Weaver
E-mail: Aaron.Weaver@dhl.com
Phone: 703-944-2345
Fax: 703-413-2095

State Liaison:

Robert Oliver
State of Montana, State Procurement Bureau
125 N. Roberts Street, Mitchell Building, Room 165
Helena, MT 59620-0135
Phone: (406) 444-0110
Fax: (406) 444-2529
E-mail: roliver@mt.gov

3.0 TERM OF CONTRACT

The contract is effective from March 1, 2007 through August 27, 2008. This contract may be mutually extended for three additional one-year renewal periods.

4.0 PRICING

For current pricing, please see the following website: <http://www.dhl-usa.com/wsca>

5.0 CONTRACT

The entire contract can be found at the following website:
http://www.aboutwsca.org/contracts/small_package.cfm